

DECATUR PUBLIC SCHOOL DISTRICT #61
BOARD OF EDUCATION
AGENDA

Regular Meeting
Keil Administration Building
101 W. Cerro Gordo Street
Decatur, IL 62523

February 28, 2023
4:00 PM Open Session
Closed Session Immediately Following
6:30 PM Open Session Reconvened

Legend: AI = Action Item DI = Discussion Item IO = Information Only

Strategic Plan Mission:

The mission of Decatur Public Schools, the destination district of our community, is to unlock students' unique and limitless potential to achieve their personal aspirations as fully prepared, contributing citizens in a global society through learning experiences distinguished by:

- *commitment to the whole person resulting in student growth and confidence*
- *relevant, innovative, personalized academic pathways that promote passion and pride*
- *a learning environment that fosters curiosity and the thirst for achievement and discovery*
- *a culture of diversity, adaptability, and resilience*
- *meaningful and lasting relationships*
- *extraordinary school and community connections*

The Board of Education Parameters that Guide Our Work:

- We will make decisions in the best interest of all students.
- We will treat all people with dignity and respect.
- We will seek input and collaboration throughout our diverse community.
- We will practice responsible stewardship of all our resources.

AI 1.0 CALL TO ORDER

CALL FOR EXECUTIVE SESSION

The Board of Education will meet in Closed Executive Session to conduct student discipline hearings and discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.

Roll Call

IO 2.0 PLEDGE OF ALLEGIANCE

AI 3.0 APPROVAL OF AGENDA FEBRUARY 28, 2023

IO 4.0 DISTRICT HIGHLIGHT

- Dennis Lab School
- Home School Connection – February Family Tik Talks Video

IO 5.0 PUBLIC PARTICIPATION

- Identify oneself and be brief.

- Comments should be limited to 3 minutes.
- Any public comments submitted to the Board Secretary will be included in the record.

DI 6.0 STUDENT AMBASSADORS' REPORT

BOARD DISCUSSION

IO 7.0 REPORTS FROM ADMINISTRATION

- A. Early Bid Process for New K-8 School

AI 8.0 CONSENT ITEMS

- A. Minutes: Open/Closed Session Meetings February 14, 2023
 B. Financial Conditions Report
 C. School Board Policies:
 a. Policy 4:150: Operational Services – Facility Management and Building Programs
 b. Policy 7:30: Students – Student Assignment and Intra-District Transfers Attendance Areas
 D. Job Description: Substitute Security Officer (new)

AI 9.0 ROLL CALL ACTION ITEMS

- A. Vote on a Potential Student 2223-0004 Expulsion
 B. Vote on a Potential Student 2223-0005 Expulsion
 C. Vote on a Potential Student 2223-0006 Expulsion
 D. Personnel Action Items
 E. Authorization for BLDD to Release Early Bids for Precast Architectural Concrete, Main Electrical Gear and HVAC Units

IO 10.0 IMPORTANT DATES

- March** 06 Casimir Pulaski Holiday – **SCHOOL IS IN SESSION**
 10 Parent/Teacher Conferences
 – **NO School for Students and District Offices are Open**
 13 – 17 Spring Break Week
 – **NO School for Students and District Offices are Open**

NEXT MEETING

The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, March 07, 2023 at the Keil Administration Building.

AI 11.0 ADJOURNMENT

DENNIS LAB SCHOOL

2023 DPS HIGHLIGHT

EVERY STUDENT. EVERY ADULT. EVERY DAY

Principal Kamie Meador
Assistant Principal Keith Creighton
Assistant Principal Hilda Rice

DLS HIGHLIGHTS

01

OUR FOCUS

- SIP - Academic and Behavior Focus
- MU and TBC Partnerships
- Instructional Design
- School Safety

02

PROJECT BASED LEARNING

- What is PBL?
- What happens when students own their learning?
- Invitation to PBL Night

03

B.I.S.T

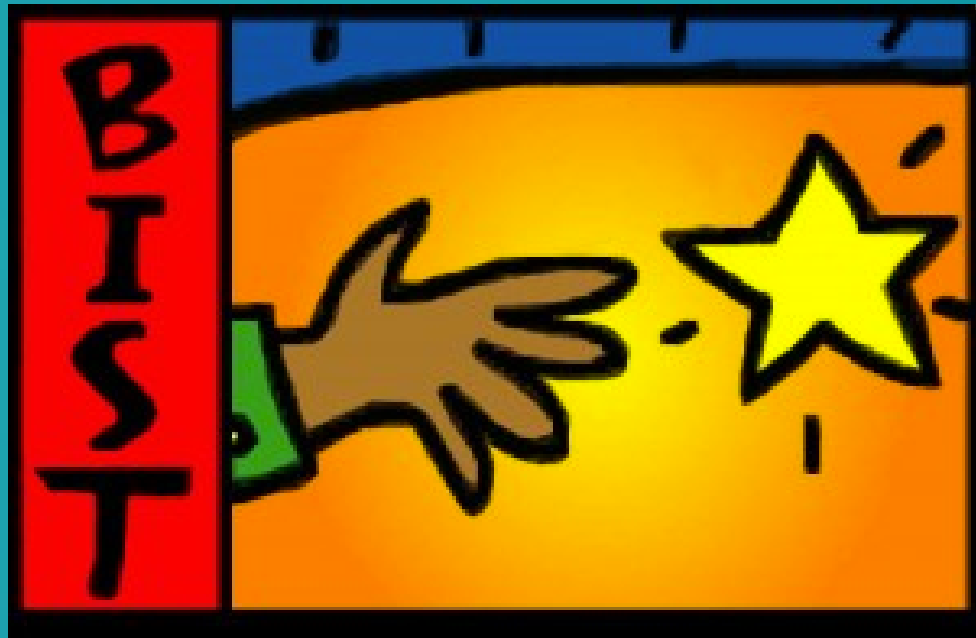
- What is B.I.S.T?
- First Year of Full Implementation
- What's Next for us?

PROJECT BASED LEARNING

Project Based Learning (PBL) is a teaching method in which students learn by actively engaging in real-world and personally meaningful projects.

PBL CULMINATING EVENTS
MONDAY, APRIL 24TH - 10:00-11:00
DRESS REHEARSAL
THURSDAY, APRIL 27TH - 6:00-7:00
FAMILY NIGHT EVENT
KALEIDOSCOPE CAMPUS



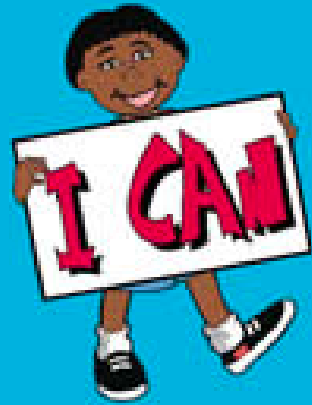


BIST
(BEHAVIOR INTERVENTION SUPPORT TEAM)

OUR WHY

THE MISSION OF BIST IS TO GIVE STUDENTS THE SKILLS NEEDED TO SUCCEED IN LIFE. THIS IS ACCOMPLISHED BY PROVIDING SUPPORT THROUGH GRACE AND ACCOUNTABILITY, WHERE TEACHERS PROVIDE AN ENVIRONMENT WHERE IT IS NEVER OK TO BE HURTFUL OR DISRUPTIVE.

GOALS FOR MY LIFE!



**MAKE GOOD CHOICES
EVEN IF I AM MAD.**



**BE OKAY EVEN IF
OTHERS ARE NOT OKAY.**



**DO SOMETHING EVEN IF
I DON'T WANT TO. (OR IF IT'S HARD)**



ANY
QUESTIONS?

THANK YOU!

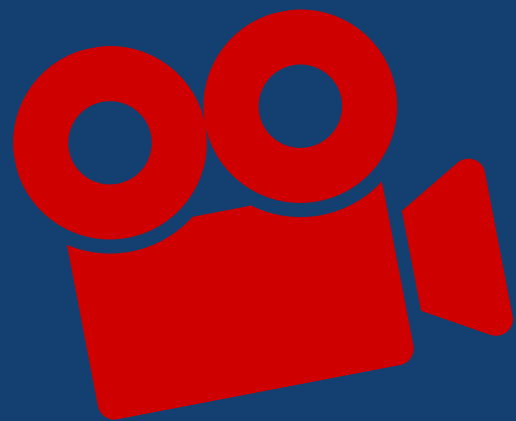
Family Videos on YouTube

A Home to School Connection

Find our YouTube Channel by searching:
DecaturPublicSchools61



- | | | | |
|-------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
|  September 20, 2022 | Curriculum Resources and Home-School |  January 17, 2023 | Supporting Your Student in Assessment Success |
|  October 18, 2022 | Thankful Writing |  February 21, 2023 | Spring Break Activities |
|  November 22, 2022 | Measuring for Thanksgiving Dinner |  March 21, 2023 | Family Reading & Writing |
|  December 6, 2022 | 12 Days of Winter Break |  April 18, 2023 | Creating Healthy Family Lifestyles |
| | |  May 16, 2023 | Summer Reading |



DPS TIK TALKS



TIK TALK: Spring Break Activities

SPRING BREAK

Parent & Child...Family SEL Activities

By: Maria Wiggins
DPS 61 SEL Coordinator

What is SEL?

Social & Emotional Learning

- ❖ It is an educational concept that helps kids gain skills in important areas beyond math, reading, and other core school subjects.
- ❖ SEL helps kids identify their feelings, understand and communicate with others, build strong relationships, and make good, empathetic decisions.





Day 1: Family Gratitude Journal

Gratitude journals are a great way to focus on the good in life.

- ❖ Choose a notebook or journal that everyone can access. Select a time each day, maybe during breakfast or after dinner, to gather the family and write down things you are grateful for.

Day 2: Kindness Matters

- ❖ Discuss what it means to be kind
- ❖ Give compliments to each family member



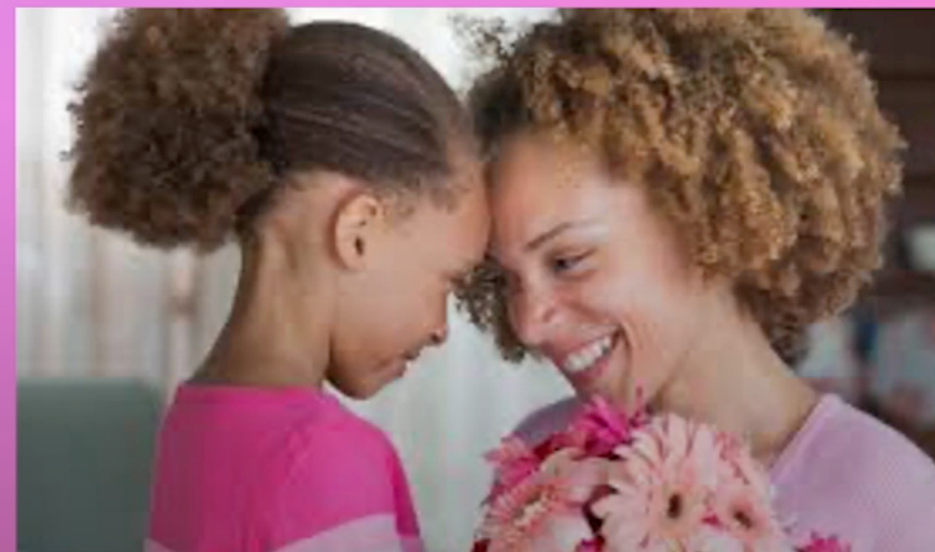
Day 3: *Family Game Night*

- ❖ Choose a board game or card game. Learn the rules and go over them. Have fun as a family!! Your family can make this a weekly highlight.
- ❖ **Examples:** Connect 4, Candy Land, Monopoly, Chutes and Ladders, Trouble, Sorry, Yahtzee, Scrabble, Farkle, Uno, Go Fish, Old Maid, Memory, Skip-Bo, I Declare War, Slap Jack, Garbage...)



Day 4: Acts of Kindness

- ❖ Kindness is caring about others and doing things to help make their lives better.
- ❖ Create a list of things to do to help others within the family
- ❖ Begin today...!!





SOCIAL EMOTIONAL LEARNING

Thank you...

- ❖ Maria Wiggins
- ❖ SEL Coordinator
- ❖ mwiggins@dps61.org

Family Videos on YouTube

A Home to School Connection

Find our YouTube Channel by searching:
DecaturPublicSchools61



Only **THREE** TikTalks left!

- 1** March 21, 2023 Family Reading & Writing
- 2** April 18, 2023 Creating Healthy Family Lifestyles
- 3** May 16, 2023 Summer Reading



DPS TIK TALKS



**DECATUR DISTRICT 61 BOARD OF EDUCATION
REGULAR MEETING MINUTES**

DATE/TIME: February 14, 2023

4:30 PM

LOCATION: Keil Administration Building
101 W. Cerro Gordo Street
Decatur, IL 62523

PRESENT: Andrew Taylor, President
Alana Banks
Kevin Collins-Brown
Fred Spannaus

Jason Dion, Vice President (arrived 4:34 PM)
Bill Clevenger
Al Scheider

STAFF: Superintendent Dr. Rochelle Clark, Board Secretary Melissa Bradford, Attorney Brian Braun and others

President Taylor called the meeting to order at 4:30 PM.

TOPIC	DISCUSSION	ACTION
Call for Closed Executive Session	<p>President Taylor called the meeting to order and moved into Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, legal counsel for the public body, pending litigations and discussion of collective negotiating matters between the Board and representatives of its employees, seconded by Dr. Collins-Brown.</p> <p>President Taylor called for a Roll Call Vote: Aye: Spannaus, Banks, Scheider, Taylor, Collins-Brown, Clevenger Nay: None Absent: Dion (arrived 4:34 PM) Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Board moved to Closed Executive Session at 4:30 PM.</p>
Return to Open Session	<p>President Taylor moved to return to Open Session, seconded by Dr. Collins-Brown. All were in favor.</p>	<p>Open Session at 6:33 PM.</p>
Open Session Continued	<p>President Taylor noted that the Board of Education had been in Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, legal counsel for the public body, pending litigations and discussion of collective negotiating matters between the Board and representatives of its employees. <u>No action was taken during Closed Executive Session.</u></p>	<p>Information only.</p>
Pledge of Allegiance	<p>President Taylor led the Pledge of Allegiance.</p>	
Approval of Agenda, February 14, 2023	<p>Superintendent Clark recommended the Board approve the February 14, 2023 Open Session Board Meeting Agenda as presented.</p> <p>Ms. Banks moved to approve the recommendation, seconded by Vice President Dion. All were in favor.</p>	<p>Agenda was approved as presented.</p>

TOPIC	DISCUSSION	ACTION
District Highlights	<p>Maria Robertson, Director of Community Engagement, introduced and/or acknowledged the following District highlights:</p> <ul style="list-style-type: none"> ● 2023 Sectional Champions – The Montessori Academy for Peace (MAP) 7th Grade Boys Basketball Team. <ul style="list-style-type: none"> ○ For the first time in school history, MAP finished the season as the IESA Class 7-2A Sectional Championship team. This 7th grade Boys’ Basketball team was led by Coach Robert Sangster and Coach Calvin Green. Congratulations Decatur Public School’s Montessori Academy for Peace Bees!! ● Parsons Elementary School <ul style="list-style-type: none"> ○ Principal Holly Kitson presented information regarding their vision, guiding values, stats, learning communities, goal setting and academic accomplishments (attached). They have partnerships with organizations that help with the continued growth of the students. Parsons invited the Decatur community to their upcoming “Founders Day – Celebrating the Legacy of James B. Parsons” on February 16, 2023 from 5:00pm to 7:00pm. ● Decatur Public School District 61 Hiring Fair (attached) <ul style="list-style-type: none"> ○ Jason Fox, Director of Human Resources, shared information regarding the upcoming hiring fair that will take place on February 15, 2023 from 4:30pm to 6:00pm at MacArthur High School. There will be many opportunities for the community regarding career building with DPS 61. ● Home School Connection – Family Tik Talks (attached) <ul style="list-style-type: none"> ○ Jeff Dase, Assistant Superintendent of P12 Teaching and Learning, shared information regarding the parent home school connection videos. The January video had some academic and test prep information for families to help prepare for upcoming testing. <ul style="list-style-type: none"> ▪ Illinois Assessment of Readiness (IAR) is for grades 3 – 8 and will be administered March 06 – April 21. <ul style="list-style-type: none"> ● IAR Parent informational meeting – 03/01 at 5:00pm & 03/09 at 5:30pm ▪ Illinois Science Assessment (ISA) is for grades 5, 8 and 11 and will be administered March 01 – April 28. ▪ PSAT 8/9, PSAT 10, SAT is for grades 9-11 and will be administered April 12. ○ The following number of views took place regarding the home connection: <ul style="list-style-type: none"> ▪ January 2023 – 52 ▪ December 2022 – 41 ▪ November 2022 – 16 ▪ October 2022 – 54 ▪ September 2022 – 61 	<p>Information only.</p>
Public Participation	<p>President Taylor noted that during Public Participation, the Board of Education asked for the following:</p> <ul style="list-style-type: none"> ● Identify oneself and be brief. 	<p>Information only.</p>

TOPIC	DISCUSSION	ACTION
-------	------------	--------

- Comments should be limited to 3 minutes.
- Any public comments submitted to the Board Secretary will be included in the record.

For our listening audience, please note that during any Board of Education meeting and public participation, Board Members do NOT respond and/or comment to public comments; ALL COMMENTS ARE REFERRED TO ADMINISTRATION.

Furthermore, the Board refrains from referring to specific students or staff members by name, and requests that public commenters refrain from doing so as well. The request that you omit names was made to protect you from allegations of libel or slander or from violations of the Illinois School Student Records Act. It was not intended to shield an employee from criticism.

The Board Secretary noted that there was no public comment to be added to the record for February 14, 2023.

Elgin Hawthorne III, DPS grandparent, spoke to the Board regarding an incident on February 07, 2023. His granddaughter asked her teacher if she was supposed to get on the bus or go to the Extended Day program. The teacher replied she did not know. The granddaughter proceeded to the bus and was left outside in the cold for approximately 20 minutes. Someone called his daughter and the granddaughter was picked up. There was a Facebook post with numerous responses. There was a meeting and the teacher was not remorseful and was only concerned about the Facebook post. He understood that teachers have a lot of responsibility and could be overwhelmed, but this teacher was not remorseful nor did she apologize. She noted that her job ended at 2:00pm. Instead of being a “caring” teacher she turned into a “Karen.”

Leara Evans, Retired SpEd Teacher, spoke to the Board regarding prior violations of the Open Meetings Act. How can the Board expect for the parents, students and staff to do right if they don't? Education needs to be a priority. It starts at the top and there needs to be documentation. The District should figure out what is working versus what is not. Solving problems sometimes causes changes. If you keep doing things the same way, you will get the same results. We have a difficult student population and the failing cannot be blamed on COVID. The problems were here long before COVID and before Mr. Dase; everyone needs to own their part.

She keeps hearing in the community about teachers putting kids in harm's way; the incident (prior public participation comment) was caused by negligence of a teacher and they were supposed to be there to protect students from these incidents.

The job duties were not highlighted with the changes and/or updates. The DEI position was being implemented, but did not show any updates.

The lies and wrongdoing need to stop. Everything in a school district should be to help educate the student and prepare them for life.

TOPIC	DISCUSSION	ACTION
Public Participation Continued	<p>Gavyn Noblitt, EHS student, spoke to the Board regarding the reinstatement of the recognized class ranking at graduation to include valedictorian and salutatorian. These top students worked extremely hard for four-years. This deserves recognition from the School Board. All other high school recognize valedictorian and salutatorian, therefore, why can't we do the same.</p> <p>Lucas Hood, EHS student, spoke to the Board regarding the recognition for their constant and continued academics for the past four-years. While the Summa, Magna and Cum Laude system does give opportunities for recognition, it could be used in accompany to as well as the titles, "valuedictorian and salutatorian."</p>	Information only.
Student Ambassadors	No report.	Information only.
Board Discussion	<p>Superintendent Clark wanted to take this time to speak with the parents and students of District 61. She noted that she received a very long email from a staff member that was very concerning. The staff and administration at DPS need help from the parents. The District was experiencing issues in the schools of some gross disruptive behaviors and fights – they need to STOP. The goal was to educate students and staff, but they cannot, due to the disruptions in the schools. Administration does not want to suspend students, but we will in order to keep the buildings safe. So again, parents and community members, help the staff help the students. There were so many great things going on, but it's being overshadowed by the negativity. Parents talk to the students and let them know there is a better way to resolve their issues.</p> <p>Vice President Dion noted that this was election year and asked for additional training and/or workshops offered by IASB. President Taylor noted that there were mandatory trainings offered too, but there was a wealth of knowledge in our community and Bruce Nims offers a training. Mr. Clevenger replied that Bruce Nims has trained so many people in our community and it would not hurt for the Board members to do both. We have to rebuild trust and accountability and this would be a positive step for the Board Members. Mr. Scheider asked about Board professional development. Mr. Clevenger noted that governance was hard work and we have to respect each other as Board members.</p> <p>Board Secretary Bradford noted that the mandatory trainings were as follows:</p> <ul style="list-style-type: none"> ● Open Meetings Act (OMA) ● Professional Development Leadership Training ● Performance Evaluation Reform Act (PERA) <p>Mr. Scheider thanked HR for the synopsis regarding exit interviews, but was disappointed that he could not see the specifics. He asked for a waiver so that Board members could see more.</p>	Information only.

TOPIC	DISCUSSION	ACTION
Board Discussion Continued	<p>Mr. Scheider hates the terminology “reduction in force or RIF.” He would like to use the word “transfer” and not use the word “RIF,” which sounds like a pink slip and make people think he or she would not have a job next year. Terminology was very important and we do not want to discourage anyone. On March 7th, he hopes it would be very clear as it relates to transfer and/or reduction in force. If there were positions that the District felt were not needed, he asked to see the list. He asked for HR to note positions that were needed. There was a mental health crisis and elementary school counselors were very hard to find. Social Workers were needed everywhere. We have to inform students if we do not have a teacher for a specific class. Clerical support was needed for counselors.</p> <p>The Board discussed the duties of counselors.</p> <p>Jason Fox, Director of HR, noted that school counselors could assist students in various areas, but certification in mental health counseling was different. When it gets to a certain level, the counselor would send a referral.</p>	Information only.
Reports from Administration New K-8 Magnet School	<p>BLDD Representatives presented and shared information regarding the New K-8 Magnet School Design Development (attached). Principal Rida Ellis noted that this embodied everything they asked for and they also visited a site, which helped with some tweaks. She was very excited for the community.</p>	Information only.
2023-2024 and 2024-2025 DPS Calendars	<p>Jason Fox, Director of HR, presented and shared information (attached) regarding a first read of the following:</p> <ul style="list-style-type: none"> ● 2023-2024 Decatur Public School District 61 Calendar ● 2024-2025 Decatur Public School District 61 Calendar 	Information only.
DPS Website Launch	<p>Denise Swarhout, Chief Communications Officer, presented and shared information (attached) regarding the new Decatur Public School District 61 Upcoming Website Launch.</p> <ul style="list-style-type: none"> ● The launch will take place Friday, February 17, 2023. 	Information only.
Updates to School Board Policies	<p>Superintendent Clark presented and shared information regarding a first read of the following policies:</p> <ul style="list-style-type: none"> ● Policy 4:150: Operational Services – Facility Management and Building Programs <ul style="list-style-type: none"> ○ The Board discussed this policy. ● Policy 5:330: Educational Support Personnel – Sick Days, Vacation, Holidays, and Leaves <ul style="list-style-type: none"> ○ The Board discussed this policy. ● Policy 7:30: Students – Student Assignment and Intra-District Transfers Attendance Areas <ul style="list-style-type: none"> ○ The Board discussed this policy. 	Information only.

TOPIC	DISCUSSION	ACTION
Supplemental Abatement	Dr. Mike Curry, Chief Operational Officer, presented and shared information regarding the Supplemental Abatement. A prior Board recommended a further abatement of \$0.02, with no Board action. A prior Board could not obligate a future Board to abatements. The consensus from the Board was NO abatement.	Information only.
Consent Items	<p>Mr. Scheider asked to discuss letter D. Intergovernmental Agreement to Join the Schools of Illinois Public Cooperative (SIPC)</p> <p>Superintendent Clark recommended the Board approve the Consent Items as presented, which includes:</p> <ul style="list-style-type: none"> A. Minutes: Open/Closed Session Meetings January 24, 2023 B. Freedom of Information Report C. Monthly Bills D. Intergovernmental Agreement to Join the Schools of Illinois Public Cooperative (SIPC) E. Join the BuyBoard National Purchasing Cooperative F. Accepting a Gift from the Community Foundation for the Impact100 Grant for American Dreamer STEM Academy G. Accepting a Gift from A.E. Staley, Jr. Foundation H. Amendment to Donation Agreement with Staples the Office Superstore, LLC I. Job Description: <ul style="list-style-type: none"> a) Virtual Speech-Language Pathologist (MPSED) J. Job Descriptions: <ul style="list-style-type: none"> a) Assistant Superintendent (update) b) Assistant Superintendent of Diversity, Equity and Inclusion (update) c) Assistant Superintendent of Teaching and Learning (update) d) Chief Operational Officer (update) e) Director of Buildings and Grounds (update) f) Director of Community Engagement (update) 	Motion Carried. Consent Items were approved as presented.
	<p>Ms. Banks moved to approve the recommendation, seconded by Vice President Dion.</p>	
	<p>Kent Metzger, Director of Buildings and Grounds, noted that this information would pertain to letters D. and E., essentially, they were the same. There was a presentation at a prior Finance Committee meeting. This was an opportunity to join the cooperative at no cost. There was no commitment to use the cooperative. The recommendation was to ask to seek out pricing.</p>	
	<p>Attorney Braun noted that the bidding statute requires the District to bid in order to get competitive bids and choose the lowest bid. This was an exception and yes, other districts were in and using the cooperative.</p>	
	<p>Dr. Collins-Brown asked about letters I., why virtual and J. clarification on updates. Superintendent Clark replied that she was reviewing job descriptions (level 13-20) and making sure they were current.</p>	

TOPIC	DISCUSSION	ACTION
	<p>If there were changes, she informs the particular staff member so that he or she could review it before it's recommended to the Board. At this time, nothing had been changed.</p> <p>Kathy Horath, Director of MPSED, noted that the virtual job description was an attempt for her to recruit from a group of people who can't physically come on campus to work instead of paying a contractor to do the exact same thing. This would replace the contracted person.</p> <p>Hearing no questions, President Taylor called for a Roll Call Vote: Aye: Spannaus, Taylor, Scheider, Banks, Clevenger, Dion Nay: None Abstain: Collins-Brown Roll Call Vote: 6 Aye, 0 Nay, 1 Abstain (He did not realize we were voting on all Consent Items and wanted to possibly table some, he preferred to abstain)</p>	
<p>Personnel Action Items</p>	<p>Superintendent Clark recommended the Board approve the Personnel Action Items listed in the Memo from Jason Fox, Director of Human Resources and the Human Resources Department as presented.</p> <p>Ms. Banks moved to approve the recommendation, seconded by Vice President Dion. as presented. Hearing no questions, President Taylor called for a Roll Call Vote: Aye: Scheider, Dion, Taylor, Collins-Brown, Banks, Spannaus, Clevenger Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Motion carried. Personnel Action Items were approved</p>
<p>Award Bids for Roof Repairs at Muffley and Parsons Elementary Schools</p>	<p>For the record for the next Roll Call action item, the agenda previously stated Award Bids for Roof Repairs at Muffley Elementary and <u>Pershing Early Learning Center</u> and it now reads Award Bids for Roof Repairs at Muffley Elementary and <u>Parsons Elementary Schools</u>. Please note: The Board packet had Muffley Elementary and <u>Parsons Elementary Schools</u> information.</p> <p>Superintendent Clark recommended the Board approve and award Bids for Roof Repairs at Muffley Elementary (bid package A) and Parsons Elementary (bid package B) Schools to Top Quality Roofing, as presented.</p> <p>Ms. Banks moved to approve the recommendation, seconded by Mr. Scheider. Hearing no questions, President Taylor called for a Roll Call Vote: Aye: Dion, Clevenger, Banks, Collins-Brown, Taylor, Scheider, Spannaus Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Motion carried. Roof Repair Bids at Muffley (A) and Parsons (B) were awarded to Top Quality Roofing</p>
<p>Purchase of Used 2016 Ford</p>	<p>Superintendent Clark recommended the Board approve the Purchase of a Used 2016 Ford F250 Pickup Truck, as presented.</p>	<p>Motion carried. Purchase of Used 2016 Ford F250 Pickup</p>

TOPIC	DISCUSSION	ACTION
F250 Pickup Truck	<p>Vice President Dion moved to approve the recommendation, seconded by Ms. Banks. Truck was approved as presented.</p> <p>Dr. Curry explained the fleet of the vehicles in Buildings and Grounds. This particular vehicle is for the Teamsters Union Group. Mr. Metzger will send some additional information regarding the fleet of vehicles in Buildings and Grounds.</p> <p>Hearing no questions, President Taylor called for a Roll Call Vote: Aye: Clevenger, Banks, Scheider, Spannaus, Taylor, Dion, Collins-Brown Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Truck was approved as presented.</p>
Increase Teacher/Ready Participants from Five (5) to Ten (10)	<p>Superintendent Clark recommended the Board approve to Increase Teacher/Ready Participants from Five (5) to Ten (10), as presented.</p> <p>Mr. Scheider moved to approve the recommendation, seconded by Vice President Dion. Hearing no questions, President Taylor called for a Roll Call Vote: Aye: Spannaus, Clevenger, Banks, Collins-Brown, Taylor, Dion, Scheider Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Motion carried. Increase Teacher/Ready Participants from Five (5) to Ten (10) was approved as presented.</p>
Supplemental Abatement	<p>President Taylor noted that information was shared and discussed with the Board Members during Reports from Administration regarding the Supplemental Abatement.</p> <p>President Taylor recommended to NOT have a supplemental abatement 2022-2023 tax year.</p> <p>Ms. Banks moved to approve the recommendation, seconded by Mr. Scheider. Hearing no questions, President Taylor called for a Roll Call Vote: Aye: Banks, Taylor, Scheider, Dion, Clevenger, Spannaus Nay: None Abstain: Collins-Brown Roll Call Vote: 6 Aye, 0 Nay, 1 Abstain</p>	<p>Motion carried. NO Supplemental Abatement was approved as presented.</p>
Announcements	<p>The Board of Education and Administration sends condolences to the family of:</p> <p>A.D. “Dee” Sanders, who passed away Monday, February 06, 2023. Mr. Sanders was the father of Shemuel Sanders, School Security Officer at Stephen Decatur Middle School.</p>	<p>Information only.</p>
Important Dates	<p>IMPORTANT DATES</p> <p>February 15 District-wide Half Day for ALL Students</p> <p>20 President’s Day Holiday – NO SCHOOL and District Offices are Closed</p> <p>28 Principal for a Day</p>	<p>Information only.</p>

TOPIC	DISCUSSION	ACTION
March	06 Casimir Pulaski Holiday – SCHOOL IS IN SESSION	
	10 Parent/Teacher Conferences NO SCHOOL FOR STUDENTS	
	13 – 17 Spring Break Week	
	– NO SCHOOL and District Offices are OPEN	

NEXT MEETING

The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, February 28, 2023 at the Keil Administration Building.

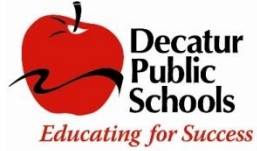
Adjournment

President Taylor asked for a motioned to adjourn. Dr. Collins-Brown motioned, seconded by Vice President Dion. All were in favor.

Board
adjourned at
9:10 PM.

Andrew Taylor, President

Melissa Bradford, Board Secretary



Board of Education Decatur Public School District 61

Date: February 28, 2023	Subject: Monthly Financial Conditions Report
Initiated By: Dr. Mike Curry, Chief Operational Officer	Attachments: Financial Conditions Report
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

The attached report illustrates the District’s year-to-date revenues and expenditures and provides an explanation of the financial conditions of the Decatur Public School District and Macon-Piatt Special Education District.

CURRENT CONSIDERATIONS:

As the District completes January, the seventh month of FY23, the Macon-Piatt Special Education District has expended 43.10% of its overall budget; Decatur 61 has expended 43.14% of its overall budget.

As of February 21, 2023, the State Comptroller is holding FY23 ISBE vouchers in the amount of \$2,805,744 of which \$2,686,387 is associated with Evidence-Based Funding and \$107,558 is associated with the Early Childhood Block Grant.

The District’s January 2023 month-end, Education Fund balance is \$43,519,511; the January 2022 month-end Education Fund balance was \$34,922,274.

FINANCIAL CONSIDERATIONS:

n/a

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Monthly Financial Conditions report as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

**2022-2023 Decatur Public S.D. #61
Fund Balance Summary - January 31, 2023**

<u>Fund</u>	<u>Fund Balance 07/01/22</u>	<u>Revenues Year to Date</u>	<u>Expenditures Year to Date</u>	<u>Net Cash Flow</u>	<u>Change in Fund Balance</u>	<u>Balance 01/31/23</u>	<u>Estimated Balance 06/30/23</u>
DISTRICT # 61							
Education	\$24,297,686	\$74,682,059	\$55,460,234	\$19,221,825	\$0	\$43,519,511	\$ 25,270,369
Operation & Maintenance	\$1,726,331	\$3,555,785	\$4,629,100	(\$1,073,315)	\$0	\$653,016	\$ 1,804,288
Debt Service	\$9,828,518	\$5,949,438	\$5,621,519	\$327,919	\$0	\$10,156,437	\$ 7,154,534
Transportation	\$3,672,575	\$3,543,247	\$2,749,906	\$793,341	\$0	\$4,465,916	\$ 1,945,821
IMRF	\$135,342	\$3,085,086	\$2,094,668	\$990,418	\$0	\$1,125,760	\$ (194,654)
Social Security/Medicare	\$929,217	\$1,885,687	\$1,513,591	\$372,096	\$0	\$1,301,313	\$ 552,240
Capital Projects Fund	\$9,147,766	\$51,320	\$1,653,348	(\$1,602,028)	\$0	\$7,545,738	\$ 8,483,227
Working Cash	\$5,926,430	\$490,467	\$0	\$490,467	\$0	\$6,416,897	\$ 6,286,330
Tort Immunity/Judgment	\$5,093,239	\$3,147,447	\$2,090,730	\$1,056,717	(\$258,070)	\$5,891,886	\$ 5,521,547
Fire Prevention/Safety	\$5,752,167	\$447,619	\$2,873,779	(\$2,426,160)	\$0	\$3,326,007	\$ -
Totals District 61	\$66,509,271	\$96,838,155	\$78,686,875	\$18,151,280	(\$258,070)	\$84,402,481	\$56,823,702
Macon-Piatt Special Ed District	\$7,480,866	\$8,558,319	\$8,779,499	(\$221,180)	\$0	\$7,259,686	\$ 6,156,512

Macon-Piatt Special Education District
Report Date: January 2023
Financial Condition as of January 31, 2023

Percent of year passed: 58%

	Revenues	Budget	Actual Y-T-D	Percent Received/Used
12	Education	19,046,786	8,558,319	44.93%
22	Operation & Maintenance	-	-	0.00%
42	Transportation	-	-	0.00%
52	IMRF	-	-	0.00%
	Total Revenues	<u>19,046,786</u>	<u>8,558,319</u>	<u>44.93%</u>

Expenditures

12	Education	18,545,439	8,125,264	43.81%
22	Operation & Maintenance	448,980	8,354	1.86%
42	Transportation	21,750	6,931	31.87%
52	IMRF	<u>1,354,971</u>	<u>638,950</u>	47.16%
	Total Expenditures	<u>20,371,140</u>	<u>8,779,499</u>	<u>43.10%</u>

Net Cash

	Total Revenues	19,046,786	8,558,319	44.93%
	Total Expenditures	<u>20,371,140</u>	<u>8,779,499</u>	43.10%
	Net Cash	<u>(1,324,354)</u>	<u>(221,180)</u>	

Fund Balances

12	Education	<u>7,259,686</u>
----	-----------	------------------

Decatur Public School District #61
Report Date: January 2023
Financial Condition as of January 31, 2023

Percent of year passed: 58%

	Revenues	Budget	Actual Year to Date	Percent Received/Used	FY 22 Percent Received/Used As Of 01/31/2022
10	Education	141,006,354	74,682,059	52.96%	56.38%
20	Operation & Maintenance	7,946,441	3,555,785	44.75%	52.03%
30	Debt Service	5,363,921	5,949,438	110.92%	88.04%
40	Transportation	4,332,976	3,543,247	81.77%	89.52%
50	IMRF	2,615,500	3,085,086	117.95%	72.20%
51	Social Security	1,910,450	1,885,687	98.70%	99.55%
60	Capital Projects	5,700,000	51,320	0.90%	80.98%
70	Working Cash	359,900	490,467	136.28%	101.73%
80	Tort Immunity/Judgment	3,101,500	3,147,447	101.48%	103.18%
90	Fire Prevention/Safety	367,900	447,619	121.67%	101.69%
	Total Revenues	172,704,942	96,838,155	56.07%	60.66%

Expenditures

10	Education	140,033,671	55,460,234	39.60%	39.70%
20	Operation & Maintenance	7,868,484	4,629,100	58.83%	59.79%
30	Debt Service	8,037,905	5,621,519	69.94%	65.31%
40	Transportation	6,059,730	2,749,906	45.38%	39.94%
50	IMRF	2,945,496	2,094,668	71.11%	62.59%
51	Social Security	2,287,427	1,513,591	66.17%	55.37%
60	Capital Projects	6,364,539	1,653,348	25.98%	72.66%

70	Working Cash	-	-	0.00%	0.00%
80	Tort Immunity/Judgment	2,673,192	2,090,730	78.21%	36.37%
90	Fire Prevention/Safety	<u>6,120,067</u>	<u>2,873,779</u>	46.96%	46.26%
	Total Expenditures	<u>182,390,511</u>	<u>78,686,875</u>	43.14%	44.55%

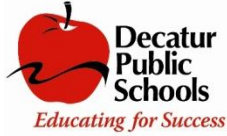
Net Cash

Total Revenues	172,704,942	96,838,155	56.07%
Total Expenditures	<u>182,390,511</u>	<u>78,686,875</u>	43.14%
Net Cash	<u>(9,685,569)</u>	<u>18,151,280</u>	

Fund Balances

Actual

10	Education	43,519,511
20	Operation & Maintenance	653,016
30	Debt Service	10,156,437
40	Transportation	4,465,916
50	IMRF	1,125,760
51	Social Security	1,301,313
60	Capital Projects	7,545,738
70	Working Cash	6,416,897
80	Tort Immunity/Judgment	5,891,886
90	Fire Prevention/Safety	<u>3,326,007</u>
	Total Funds	<u>84,402,481</u>



Board of Education Decatur Public School District #61

Date: February 28, 2023	Subject: School Board Policies <ul style="list-style-type: none"> • 4:150: Operational Services – Facility Management and Building Programs • 7:30: Students – Students Assignment and Intra-District Transfers Attendance Areas
Initiated By: Dr. Rochelle Clark, Superintendent	Attachments: School Board Policies 4:150 and 7:30
Reviewed By: Dr. Mike Curry, Chief Operational Officer Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

The Board Policy Committee regularly reviews Policies to adjust based on the Illinois Association School Boards PRESS recommendations, current practices, needed changes to practices, and updates to reflect changes associated with new laws. The policies are reviewed by the Board Policy Committee and the best corresponding administrator(s).

CURRENT CONSIDERATIONS:

The following School Board Policies were presented for information only during the February 14, 2023 Board of Education meeting. The following policies are being recommended for approval:

- 4:150: Operational Services – Facility Management and Building Programs,
- 7:30: Students – Students Assignment and Intra-District Transfers Attendance Areas

FINANCIAL CONSIDERATIONS:

N/A

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the attached School Board Policies (4:150 and 7:30) as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

Operational Services

Facility Management and Building Programs

The Superintendent or designee shall manage the District's facilities and grounds as well as facility construction and building programs in accordance with the law, the standards set forth in this policy, and other applicable School Board policies. The Superintendent or designee shall facilitate: (1) inspections of schools by the Regional Superintendent and State Fire Marshal or designee, (2) review of plans and specifications for future construction or alterations of a school if requested by the relevant municipality, county (if applicable), or fire protection district, and (3) compliance with the 10-year safety survey process required by the School Code.

Standards for Managing Buildings and Grounds

All District buildings and grounds shall be adequately maintained in order to provide an appropriate, safe, and energy efficient physical environment for learning and teaching. The Superintendent or designee shall provide the Board with periodic reports on maintenance data and projected maintenance needs that include cost analysis. Vacant school distinct buildings that are the sole property of the district, and have not been repurposed for future use, will be demolished within 3 years of its vacancy. Prior Board approval is needed for all renovations, demolition, or permanent alterations to buildings or grounds when the total cost will exceed \$25,000, including the cost equivalent of staff time. This policy is not intended to discourage efforts to improve the appearance of buildings or grounds that are consistent with the designated use of those buildings and grounds.

Standards for Green Cleaning

For each District school with 50 or more students, the Superintendent or designee shall establish and supervise a green cleaning program that complies with the guidelines established by the Illinois Green Government Coordinating Council.

Standards for Facility Construction and Building Programs

As appropriate, the Board will authorize a comprehensive study to determine the need for facility construction and expansion. On an annual basis, the Superintendent or designee shall provide the Board with projected facility needs, enrollment trends, and other data impacting facility use. Board approval is needed for all new facility construction and expansion.

When making decisions pertaining to design and construction of school facilities, the Board will confer with members of the staff and community, the Illinois State Board of Education, and educational and architectural consultants, as it deems appropriate. The Board's facility goals are to:

1. Design buildings for sufficient flexibility to permit new or modified programs which drive student achievement and accommodate restorative practices.
2. With input from teachers and building staff, base educational specifications for school buildings on identifiable student needs.
3. Meet or exceed all safety requirements and requirements on the accessibility of school facilities to disabled persons as specified in state and federal law.
4. Provide for low maintenance costs, energy efficiency and minimal environmental impact.

5. Develop and implement a communication plan that tells the story to the community about the intention of design, respects the input of stakeholders and their ownership in the process.
6. Meet requirements on the accessibility of school facilities to disabled persons as specified in State and federal law.
7. Provide for low maintenance costs, energy efficiency, and minimal environmental impact.

Naming Buildings and Facilities

Recognizing that the name for a school building, facility, or ground or field reflects on its public image, the Board's primary consideration will be to select a name that enhances the credibility and stature of the school or facility. Any request to name or rename an existing facility should be submitted to the Board. When a facility is to be named or renamed, the Board President will appoint a special committee to consider nominations and make a recommendation, along with supporting rationale, to the Board. The Board will make the final selection.

LEGAL REF.: 42 U.S.C. §12101 et seq., Americans with Disabilities Act of 1990, implemented by 28 C.F.R. Parts 35 and 36.

20 ILCS 3130/, Green Buildings Act.

105 ILCS 5/2-3.12, 5/10-20.49, 5/10-22.36, 5/10-20.63, and 5/17-2.11

105 ILCS 140/, Green Cleaning Schools Act.

105 ILCS 230/, School Construction Law.

410 ILCS 25/, Environmental Barriers Act.

410 ILCS 35/25, Equitable Restrooms Act.

820 ILCS 130/, Prevailing Wage Act.

23 Ill.Admin.Code Part 151, School Construction Program; Part 180, Health/Life Safety Code for Public Schools; and Part 2800, Green Cleaning for Elementary and Secondary Schools.

71 Ill.Admin.Code Part 400, Ill. Accessibility Code.

CROSS REF.: 2:150 (Committees), 2:170 (Procurement of Architectural, Engineering, and Land Surveying Services), 4:60 (Purchases and Contracts), 8:70 (Accommodating Individuals with Disabilities)

ADOPTED: May 29, 1997

REVISED: May 27, 2008
May 22, 2012
July 8, 2014
August 5, 2014
March 24, 2015
April 23, 2019
January 14, 2020
July 12, 2022
February 28, 2023

Students

Student Assignment and Intra-District Transfers

Attendance Areas

The School District is divided into school attendance areas. The Superintendent or designee will:

1. Review the boundary lines annually and recommend to the School Board any changes or revisions for existing units; or
2. Create new units using a lens that considers preventing segregation and the elimination of separating students in the District's schools because of color, race, or nationality.

The Superintendent or designee shall maintain a map of the District showing current school attendance areas. All records pertaining to the creation, alteration, or revision of attendance units are open to the public. Homeless children shall be assigned according to Board policy 6:140, *Education of Homeless Children*.

The magnet schools incorporate the entire district as the attendance boundary and are assigned by a lottery process. Families that enter the lottery for one of the district's magnet schools, and have been selected for enrollment, will remain in the magnet school for the duration of their continued DPS 61 education career. For example, if a student enters a K-8 magnet school at a pre-K 3, he/she will remain there through 8th grade if the parent/guardian(s) completes the Intent to Return Form each year. The completed form is needed to identify how many vacant seats will be available for incoming students.

Incoming siblings of a magnet student will need to complete the same initial lottery process for entry into the magnet school of choice but will be given priority over other applicants. Lottery application is needed as seats may not be available for all siblings that apply. Those siblings that are not enrolled in the magnet school of choice will be put on the wait list and will have priority over others on the wait list. ***There must be room in the grade requested to be placed at any magnet school of choice.*** Once siblings have been enrolled, all siblings will remain at the magnet school of choice for the duration of their continued DPS 61 education career. Again, at the end of each school year, the family will need to complete the Intent to Return Form for all siblings.

Exceptions

Students that display gross disruptive behaviors, after appropriate interventions have been provided, may have their magnet status revoked, and placed in his/her home attendance center immediately. The family would have to reapply the following school year and be selected through the traditional lottery process. There will be no exception.

Families that leave the magnet school of choice or move out of DPS 61 boundary will need to reapply through the traditional lottery process. There will be no exception.

Transfers Within the District

A student's parent(s)/guardian(s) may request a transfer for their child to a District school other than the one assigned. A request should be directed to the Superintendent or designee, who, at his or her sole discretion, may grant the request when the parent(s)/guardian(s) demonstrate that the student could be better accommodated at another school and provided space is available. If a request is granted, the parent/guardian shall be responsible for transportation to and from school and to and from activities. The provisions in this section have no applicability to transfers pursuant to the Unsafe School Choice Option covered in Board policy 4:170, *Safety*.

Class Assignments

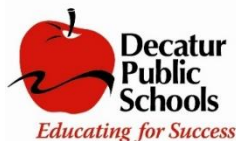
The Superintendent or designee shall assign students to classes.

LEGAL REF.: 105 ILCS, 5/10-21.3, 5/10-21.3a and 5/10-22.5.

CROSS REF.: 4:170 (Safety), 6:30 (Organization of Instruction), 6:140 (Education of Homeless)

ADOPTED: April 22, 1997

REVISED: November 12, 2003
August 12, 2008
August 7, 2012
May 28, 2013
May 27, 2014
March 24, 2015
December 13, 2016
April 28, 2020
June 9, 2020
April 12, 2022
February 28, 2023



Board of Education Decatur Public School District #61

Date: February 28, 2023	Subject: Substitute Security Officer
Initiated By: Valdimir Talley, Safety and Security Administration	Attachments: Job Description
Reviewed By: Jason Fox, Director of Human Resources and Deanne Hillman Interim Director of Human Resources	

BACKGROUND INFORMATION:

Over the last year, the district has experienced a need for a Substitute Security Officer when building security personnel have been absent due to vacation and/or illness. Security is used to assist in preventing unauthorized visitors and assist in the overall climate of the building.

CURRENT CONSIDERATIONS:

Safe buildings promote healthier working environments, promote the protection of all students and staff, and deters unwanted visitors.

FINANCIAL CONSIDERATIONS:

This position is within current budget.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve this job description as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

TITLE: Substitute Security Officer

QUALIFICATIONS, SKILLS & CHARACTERS:

QUALIFICATIONS

- Hold a high school diploma or its equivalent
- Associates degree or higher preferred
- Previous security and/or educational experience preferred
- Provide evidence that health is adequate to fulfill the job functions and responsibilities, with reasonable accommodation pursuant to Illinois School Code.
- Pass the state required Tuberculosis Test as required by Illinois School code.
- Meet such alternatives to the above qualifications as the Superintendent may find appropriate and acceptable.

SKILLS

- Possesses excellent communication and interpersonal skills
- Functions as a team member
- Ability to learn Crisis Prevention Intervention techniques
- Able to propose, develop, and implement conflict resolution strategies

CHARACTERISTICS

- Exhibit a personality that demonstrates interpersonal skills to relate well with students, staff, administration, parents and the community.
- Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary.

REPORTS TO:

School Principal or Designee

MAINTAINS LIAISON WITH:

Central Administration
Building Administration
Teachers and Staff
Parents and Students
School Liaison Officers/SROs
Other Security Staff

SUPERVISES:

Students, under the authority of Building Administration.

JOB GOAL:

To help facilitate a safe and welcoming school environment.

PENDING BOE APPROVAL 2/28/2023

ESSENTIAL FUNCTIONS:

(The following are the essential fundamentals to include but not limited to the following job duties.)

1. Establish relationships and interact with community staff and students.
2. Assist in providing safe and secure environment.
3. Serve as support to the office by escorting students to and from class.
4. Identify students in violation of uniform policy and utilize building protocol for recording and notifying administration.
5. Ensure students who are tardy to class in their community report to the office to check in.
6. Assist in supervising lunch detention.
7. Assist in supervising students before and after school in designated areas.
8. Function as a team member within community, security team, and with all staff.
9. Monitor the interior/exterior of school buildings using multiple security cameras and on foot.
10. Provide crowd control at public gatherings, assemblies, etc.
11. Keep the administration advised on all matters dealing with security measures.
12. Watch for disturbances, fights, unauthorized visitors, or criminal activity. Assess danger and call for assistance if necessary.
13. Intervene in disturbances, utilizing verbal and physical de-escalation techniques to obtain and maintain control of situations, as appropriate, and evaluate the situation to determine proper disposition of the situation.
14. Identify and report hazardous situations and maintain control of scene while notifying appropriate authorities.
15. Wear District provided attire as required.
16. Participate in appropriate trainings, in-service and workshop programs.
17. Prepare reports for Administration.
18. Display ethical and professional behavior in working with students, parents, school personnel, and outside agencies associated with the school.
19. Promote a positive image and act as a role model for students.
20. Act as a resource to students, parents, and faculty members, meeting with them on an as needed basis.
21. Other job-related duties assigned by administration.

TERMS OF EMPLOYMENT:

Salary is based upon qualifications and the established salary schedule. Work year is set in accordance with the attendance days of students plus one additional day for professional development.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Educational Support Personnel.

PENDING BOE APPROVAL 2/28/2023

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job.

Unless reasonable accommodations can be made, while performing this job the staff member shall:

- Use strength to lift, push, pull or cause to be moved items up to 40 pounds to perform the functions of the job.
- Sit, stand and walk for extended periods of time to monitor students and facilities.
- Speak and hear as to be heard a distance of 100 yards
- Use close vision, color vision, peripheral vision and depth perception along with the ability to focus vision.
- Communicate effectively in English, using proper grammar and vocabulary.
- Reach with hands and arms and use hands and fingers to handle objects and operate tools, computers, and/or controls.

MENTAL ENVIRONMENT:

Reading; ability to communicate effectively (verbally and written); ability to operate and learn new technology systems; work under stress, independently, and under pressure of deadlines.

ENVIRONMENTAL DEMANDS:

The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive.

- Exposure to a variety of childhood and adult diseases and illnesses.
- Occasional exposure to a variety of weather conditions.
- Exposure to heated/air conditioned and ventilated facilities.
- Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
- Exposure to paper dust, normal office noises and road vibrations while driving an automobile.
- Function in a workplace that is usually moderately quiet but that can be noisy and crowded at times.

Decatur Public Schools is an equal employment opportunity employer with an affirmative action plan.



Board of Education Decatur Public School District #61

Date: February 28, 2023	Subject: Personnel Action
Initiated By: Jason E. Fox, Director of Human Resources, and the Human Resources Department	Attachments: 6 Pages of Personnel Action
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

Per Board Policy 5:30: Hiring Process and Criteria – The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School board policy on equal employment opportunities and minority recruitment.

CURRENT CONSIDERATIONS:

All offers of employment are contingent upon the approval of the Board of Education. Accordingly, anyone who is offered and begins employment prior to the approval of the Board of Education understands that they will do so as a substitute. If the approval of the Board of Education is obtained, these substitutes will then be made whole retroactive to their first day of employment.

FINANCIAL CONSIDERATIONS:

These positions are in the budget.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education approve all Personnel Action Items as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

To: Board of Education
From: Jason E. Fox, Director of Human Resources
Date: February 23, 2023
Board Date: February 28, 2023
Re: Personnel Action

EMPLOYMENT RECOMMENDATIONS

TEACHERS:

Name	Position	Effective Date
Zachary Senger	Social Studies, Stephen Decatur	February 21, 2023

TEACHING ASSISTANTS:

Name	Position	Effective Date
Jennifer Sleeth	Sign Language Assistant, Montessori Academy, 6 hours per day	February 23, 2023

SECURITY PERSONNEL:

Name	Position	Effective Date
Stephon Bobbitt Jr	School Security Officer, Garfield Learning	March 6, 2023

CUSTODIAN:

Name	Position	Effective Date
Richard Brownlow	2nd Shift Custodian, Buildings & Grounds	February 27, 2023

EXTENDED DAY:

Name	Position	Effective Date
Zoie Nelsen	Non Certified Staff, Muffley	February 14, 2023
Aarhianna Primm	Non Certified Staff, Pershing	February 14, 2023
Valerie Pugh	Non Certified Staff, Franklin Grove	February 21, 2023
Tandya Smith	Non Certified Staff, Franklin Grove	February 21, 2023
Derrick Taylor	Non Certified Staff, Parsons	February 14, 2023
Lisa Tiner	Site Coordinator, Parsons	February 13, 2023

Lasheka Young	Non Certified Staff, Johns Hill	February 14, 2023
Aaron Weeams	Non Certified Staff, Dennis Kaleidoscope	February 14, 2023

SCHEDULE B:

Name	Position	Effective Date
Blair Paulson	.5 FTE Student Council Advisor, Franklin Grove	January 4, 2023
Madison Stark	.5 FTE Student Council Advisor, Franklin Grove	January 4, 2023

TRANSFERS

TEACHING ASSISTANT:

Name	Position	Effective Date
Eric Ginder	From Life Skills Assistant, Eisenhower, 6.5 hours per day to Special Ed Assistant, Muffley, 6 hours per day	February 27, 2023

CUSTODIAN:

Name	Position	Effective Date
Clark Smith	From 2nd Shift Custodian, All Schools to 2nd Shift Custodian, Stephen Decatur	February 21, 2023

SECURITY PERSONNEL:

Name	Position	Effective Date
Bryant Hart	From School Security Officer, Franklin Grove to School Security Officer, American Dreamer	March 6, 2023

EXTENDED DAY:

Name	Position	Effective Date
Kei Von Evans	From Non Certified Staff, American Dreamer to Certified (Non DPS) Staff, American Dreamer	February 14, 2023

CATEGORY CHANGES:

Name	Position	Effective Date
Iesha O'Neal	From K/1 Instructional Assistant, American Dreamer to Floating School Security Officer, Keil	March 6, 2023

RESIGNATIONS

ADMINISTRATION:

Name	Position	Effective Date
Jason E. Fox	Director of Human Resources, Human Resources	June 30, 2023

TEACHER:

Name	Position	Effective Date
Skyler Harford	Grade 5, Baum	May 30, 2023

TEACHING ASSISTANTS:

Name	Position	Effective Date
DrewAndria Burnside	Special Ed Assistant, Muffley	February 10, 2023
Melvialene Goodman	SELA Assistant, SELA	March 10, 2023

EXTENDED DAY:

Name	Position	Effective Date
Isabelle Hancock	Non Certified Staff, Franklin Grove	February 28, 2023

SCHEDULE B:

Name	Position	Effective Date
Michael Karas	Assistant Wrestling Coach, Eisenhower	February 23, 2023

LEAVE OF ABSENCE

TEACHING ASSISTANT:

Name	LEAVE	Effective Date
------	-------	----------------

Natasha Hamilton	Medical Leave	February 14, 2023
------------------	---------------	-------------------

RETIREMENTS

TEACHING ASSISTANT:

Name	Position	Effective Date
Carol Perry	Special Ed Assistant, Eisenhower	December 31, 2025
Ann Graven	Special Ed Assistant, Eisenhower	July 31, 2025

COMPENSATION RECOMMENDATIONS:

- The following staff members should be compensated for participating in 7 Mindsets on February 6, 2023 at PDI:

Destiney Kramer	\$16.66	Carrie Sager	\$16.66
Krista Hudson	\$16.66	Kylie Hale	\$16.66
Aubrey Jump	\$16.66	Maria Wiggins	\$33.32
Ron Lybarger	\$16.66	Melissa Cripe	\$16.66
Terri Ellis	\$16.66	Nicole Genet	\$16.66

- The following staff members should be compensated **\$16.67** for participating in PBIS on January 12, 2023 at Franklin Grove:

Kristin Portis	Kari Tucker
Charles Durst	Iris Leahy
Vernadene Wells	

- The following staff members should be compensated **\$100.00** for participating in PBIS Coach Training on October 15, 2022 at Muffley:

Diane Orr	Vanessa Kelson
-----------	----------------

- The following staff members should be compensated for participating in New Educator Training on February 7, 2023 at PDI:

Grace Oxley	\$24.99	Bette Felstead	\$24.99
Aric Greenberg	\$24.99	Kristi Adams	\$24.99
Alexander Shafer	\$24.99	Caitlin Brock	\$24.99
Heather Piper	\$24.99	Kaelee Queary	\$24.99
Stian Follestead	\$24.99	Robert O'Brien	\$24.99
Katie Thomas	\$24.99	Alicia Atkins	\$24.99
Linnea Nordstrom	\$24.99	Dalton Collins	\$24.99
Marissa Gibbens	\$24.99	Olivia Triplett	\$22.50
Rachel Roberts	\$24.99	Kelli Murray	\$49.50
Heidy Perales	\$24.99	Yolanda Minor	\$49.50
Christine Cullison	\$24.99	Rhonda Thomas-Cox	\$49.50
Kelly Thomas Millburg	\$24.99	Denisha Patrick	\$49.50

- The following staff members should be compensated **\$16.66** for participating in Time Saving Tips for Teachers Using Apple on February 8, 2023 at PDI:

Michelle Houchins	Zachary Shugart
Melissa Prusun	Linnea Nordstrom
Robert O'Brien	Carla Giberson
Samantha Stark	Marcy Braden
Jacob Christner	

- The following staff member should be compensated **\$2,000.00** monthly for P12 Director additional duties effective March 6, 2023:

Mary Brady

- The following staff member should be compensated **\$2,000.00** monthly for Franklin Grove additional duties effective March 1, 2023:

Stephanie Strang

- The following staff member should be compensated **\$2,000.00** monthly for Eisenhower additional duties effective March 1, 2023:

Sergio Reyna

- The following staff members should be compensated for participating in Encore Curriculum Work Session on February 13, 2023 at PDI:

Haley Burton	\$66.00	Deborah Kwasny	\$66.00
Rhonda Thomas-Cox	\$132.00	Rebecca Merrill	\$66.00
Katie Busch	\$66.00	Jennifer Meyer	\$33.00
Scott Davidson	\$66.00	Thomas Miller	\$33.00
Garold Fowler	\$33.00	Clayton Thomas	\$66.00
Rebecca Harman	\$66.00	Elizabeth Turner	\$66.00
Delia Jackson	\$49.50	Brandy Vanderberg	\$66.00

- The following staff members should be compensated for participating in ESSA Planning on February 16, 2023 at Johns Hill:

Kristine Boomer	\$66.00	Leslie Johnson	\$66.00
Billie Hall	\$49.50	Jason Pals	\$66.00

- The following staff members should be compensated for participating in ESSA Planning on January 30, 2023 at Johns Hill:

Kristine Boomer	\$82.50	Leslie Johnson	\$82.50
Patricia Elam	\$82.50	Jason Pals	\$82.50
Billie Hall	\$66.00		

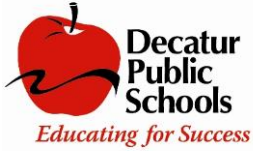
- The following staff members should be compensated for participating in ESSA Planning on February 9, 2023 at Johns Hill:

Kristine Boomer	\$66.00	Leslie Johnson	\$66.00
-----------------	---------	----------------	---------

Patricia Elam \$66.00
Billie Hall \$66.00

Thomas Miller \$49.50

- The following staff member should be compensated **\$2,000.00** for the X-Step for her years of service to Decatur Public Schools:
Carol Perry
- The following staff member should be compensated **\$3,500.00** for the X-Step for her years of service to Decatur Public Schools:
Ann Graven



**Board of Education
Decatur Public School District 61**

Date: February 28, 2023	Subject: Authorization for BLDD to Release Early Bids for Precast Architectural Concrete, Main Electrical Gear, and HVAC Units
Initiated By: Dr. Mike Curry, Chief Operational Officer	Attachments: N/A
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

Due to logistical constraints, BLDD recommends an early bid process for difficult to acquire materials including: precast architectural concrete, main electrical gear, and HVAC equipment.

CURRENT CONSIDERATIONS:

Due to long lead times in the industry, the early bid process will ensure product availability.

FINANCIAL CONSIDERATIONS:

The above items would qualify for ESSER III reimbursement as part of the new STEM Academy project.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the authorization for BLDD to release early bids for precast architectural concrete, main electrical gear, and HVAC Units as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____